



Fair Ways School - Student Friendly E-Safety Policy

It is important to stay safe online when you are at school and when you are home.

What is e-safety?

Digital Safety and Security (self-protection):

This issue relates to a person's well-being and safety online, both on the computer and on the internet. It means thinking about the precautions we can take to prevent ourselves from any possible dangers on the internet.

Why is it important to be safe online?

Unfortunately, there are lots of people in the wider world who choose to use the internet to cause harm to others therefore it is vital that you take care to ensure that you are safe online.

Remember:

- Always be open and transparent with a trusted adult about your internet use.
- Once your personal information or pictures are shared on the internet, it is extremely difficult to completely remove them.
- DO NOT share anything that you might want to keep private in the future.

How to be safe online:

- Keep your information private. Do not tell people your full name or address when chatting online.
- Do not use any websites that are not safe.
- Do not speak to strangers when you are online.
- Be open with trusted adults about your internet use.
- Don't open Spam or junk emails if you don't know who they are from.

How to use technology safely?

- Do not leave devices plugged-in while unattended.
- Do not leave valuable technology on show.
- Never download files that you do not trust.
- Make secure passwords that cannot be guessed by others. Make your password difficult to guess. Don't tell anyone your password.

Where should I go if I don't feel safe?

Home - parents, trusted adult, older family member. School - teachers, trusted adult, one of the managers, support worker, a member of the pastoral team. Online – NSPCC, National Online Safety, CEOP

Don't forget to read and sign the Acceptable use Agreement



Do:

- Be open and honest with your parents - share all your passwords with them so they can help to keep you safe too.
- Ensure that your anti-virus is up to date and check your privacy settings.
- Always check with an adult if you are unsure of if something feels unsafe.
- Agree rules with your trusted adults as to what is acceptable use.

Don't:

- Open email, files or webpages from people that you don't know or trust.
- Buy anything online without your parents' consent.
- Use mean or offensive language online – you are still accountable even when you are hidden behind a computer screen.
- Speak to anyone online that you do not know.
- Give out your personal details such as address, phone number or school name.
- Never send a picture of yourself to a stranger.
- Never agree to meet a stranger from online in person.